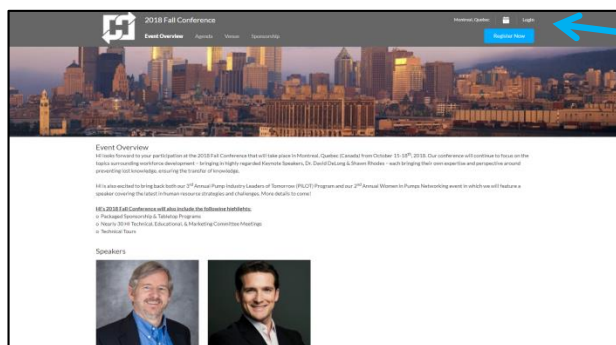


HI Annual Conference 2019 Registration Step-By-Step

*For an optimal user registration experience please follow the 10 steps below!
*Please allow images and turn off Google Chrome pop-up blocker if applied**

Step 1: Click the link provided www.pumps.org/19annual, you will be taken to an Event Overview page which will reveal the activities & events to come at the 2019 Annual Conference

- When you are ready to start the registration process, you will click 'Login' at the top right corner of the Event Overview page

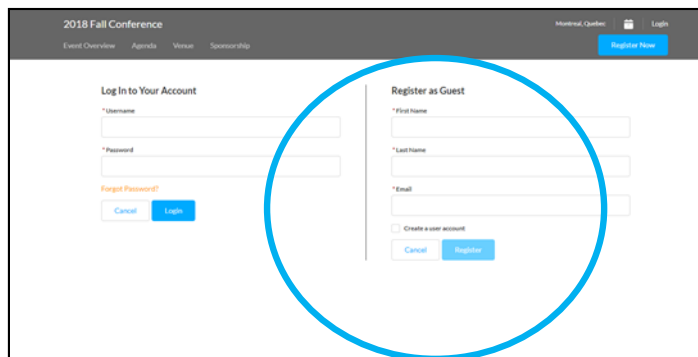


Login

HI Annual Conference 2019 Registration Step-By-Step

Step 2: 'Register as Guest' and type in your information

- Select the 'Create A User Account' box as you will need to create an account as this is your first time registering on our NEW Conference Registration System
- *Please create a password with at least 1 uppercase letter, 1 lowercase letter, a number, and a symbol*
- Click 'Register,' as this will redirect you back to the Event Overview Page



2018 Fall Conference

Event Overview | Agenda | Venue | Sponsorship

Home | Guest | Login

[Register Now](#)

Log In to Your Account

*Username

*Password

[Forgot Password?](#)

[Cancel](#) [Login](#)

Register as Guest

*First Name

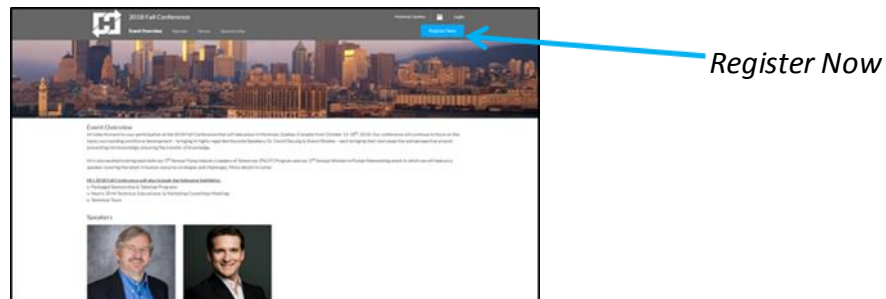
*Last Name

*Email

Create a user account

[Cancel](#) [Register](#)

Step 3: You are now ready to register! Click the blue 'Register Now' button





HI Annual Conference 2019 Registration Step-By-Step

Step 4: Select your Ticket Type Quantity in its respective drop-down and click the blue 'Add' button

A screenshot of a registration interface showing four ticket options, each with a quantity selector and an 'Add' button:

- Conference Registration**: \$900.00. Includes HI Members, Associate Members & Partner rates. Note: HI Members, Associate Members & Partner rates will be applied at checkout.
- PILOT Program**: \$550.00. Must be an HI Member or Standards Partner to qualify for this special program.
- Spouse/Guest Registration**: Free. All inclusive or A La Carte options available. Total fee will be calculated once options are selected.
- Standards Partner or Young Engineer**: \$625.00. Must be an HI member or Standards Partner to qualify for this special rate.
- Table Top Exhibit Registration**: \$495.00.

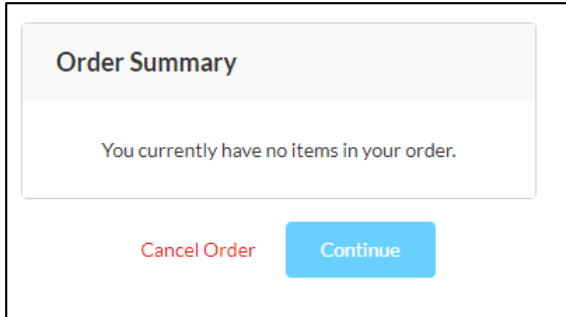
Step 5: Under **Attendee* type in your last name until your full name pops-up, then select your name and click the green *'Add to Order'* button

A form titled "Select your attendee and fill out any additional information required." It features a search box labeled "Attendee" with a magnifying glass icon. Below the search box, it states "No additional information required." At the bottom of the form are two buttons: "Close" and "Add to Order".

← Add to Order

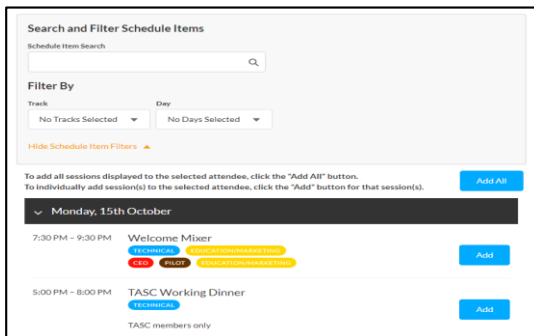
HI Annual Conference 2019 Registration Step-By-Step

Step 6: If all information in the Order Summary is correct, click the blue 'Continue' button

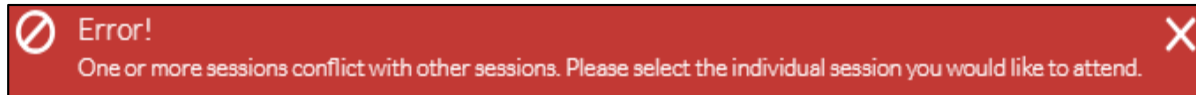


Step 7: Click the blue 'Add' button on the sessions you plan to attend

○ **Please Note:** you have a 'Schedule Item Search' option, and a option to filter by 'Track' and/or 'Day'



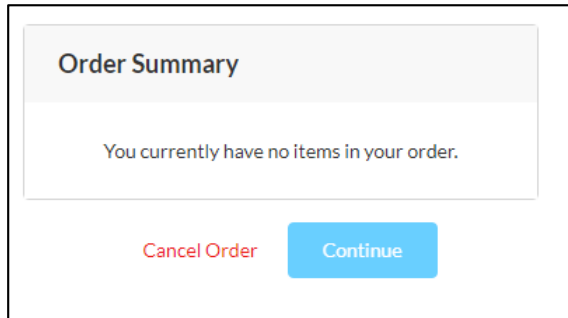
The 'Error!' message will appear if one or more of the sessions you have added conflict with each other, timewise



HI Annual Conference 2019 Registration Step-By-Step

Step 8: If information listed under 'Order Summary' are correct, click the blue '*Continue*' button

- **Please Note:** If the items are not correct, '*Add*' or '*Remove*' sessions accordingly



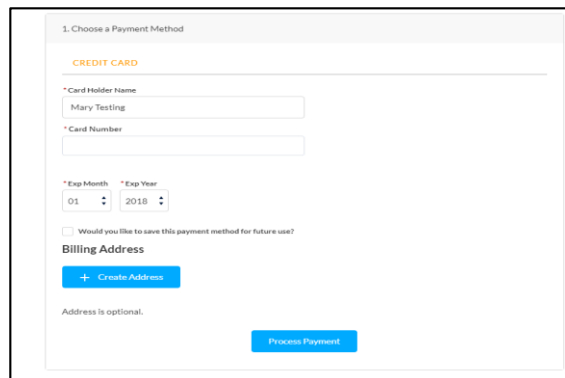
Order Summary

You currently have no items in your order.

Cancel Order Continue

Step 9: Choose a Payment Method, enter your '*Card Number*,' the '*Exp Month*,' and '*Exp Year*,'

- Enter a '*New Address*' under Billing Address
- Review the Payment Information and click the blue '*Process Payment*' button at the bottom of the page



1. Choose a Payment Method

CREDIT CARD

*Card Holder Name
Mary Testing

*Card Number

*Exp Month *Exp Year
01 2018

Would you like to save this payment method for future use?

Billing Address

+ Create Address

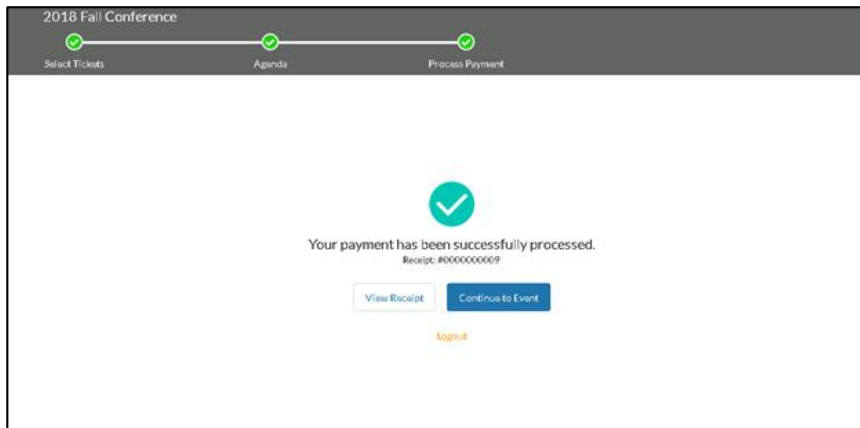
Address is optional.

Process Payment

HI Annual Conference 2019 Registration Step-By-Step

Step 10: You are now one step closer to St. Petersburg! Click *'View Receipt'* and print for your own records

- You will receive a brief confirmation email shortly after your payment is processed



Please Note: You can re-login at any time with the new account you have created to review your schedule and/or make any necessary changes

- You can access and edit your registration information with the *'Manage Registration'* button, which will appear at the top right corner of the Event Overview Page once you have a confirmed login

***Hydraulic Institute Looks Forward to Seeing
you in St. Petersburg!***